

ENROLMENT CHECKLIST

To expedite the enrolment process, please **complete** the attached Application for Enrolment and Health Forms. Please ensure that the forms are as complete as possible.

We require copies of the following documents before an enrolment appointment can be made.	✓
Birth Certificate/Birth Extract or other identity documents	
Immunisation Record (Medicare printout). <i>Students can access their vaccination records at: Australian Immunisation Register (AIR) Immunisation History Statement</i>	
Copies of Family Court or any other court orders (if applicable)	
Information relating to suspensions or exclusions	
Information relating to disability	
Your most recent school report and/or evidence of any prior learning (courses you have completed outside of school)	
NAPLAN Year 9 results and / or OLNA results	
If your child was not born in Australia, you must provide evidence of:	
<ul style="list-style-type: none"> • Date of entry into Australia • Passport or travel documents • Current Visa Subclass and previous Visa Subclass (if applicable)/ Visa Grant No. 	
If your child is a temporary visa holder, you must also provide:	
<ul style="list-style-type: none"> • Confirmation of enrolment or evidence of any permission to transfer provided by <u>Education and Training International (ETI)</u> email – study.eti@dtwd.wa.gov.au (if holding an International full fee student visa, sub class 571) <p>OR</p> <ul style="list-style-type: none"> • Evidence of the visa for which the student has applied if the student holds a bridging visa. 	
<p>If you are over 18 years of age and returning to school, the Department of Education requires you to complete a Nationally Coordinated Criminal History Check through the Department of Education on the link below. (Current students do not need to do this.) You must apply for this check immediately. It can be completed online on the link below: https://www.education.wa.edu.au/ncchc</p> <p>Please present your receipt for your application to the front office at North Lake Senior Campus as soon as possible. We also require a copy of the certificate after you receive it for our records. This will have your screening clearance number on it that is required before you can be enrolled.</p>	

Thank you for your application to enrol.